



Cujo's core Audio Visual needs include:

- Lapel microphone preferred;
- Projector and screen;
- Podium or high-table for laptop on stage for workshops and breakout sessions—keynotes do not require the laptop on stage;
- Cujo uses a MacBook Pro with HDMI and audio out (headphone jack) capability;
- HDMI cable (NOT VGA) for all laptop connections;
- Cujo will always use his own laptop, and this is not negotiable;
NOTE: During workshop and breakout sessions, Cujo WILL ALWAYS interact with his laptop, hence the need for physical laptop interaction. This is not a requirement for keynotes;
- Audio connection and speakers required for keynote presentations;
- Cujo will provide a backup PowerPoint presentation at time of the A/V check for keynotes; back-up to be used in the event of a laptop malfunction;
- Cujo does not supply his presentations prior to events.
NOTE: Cujo will, however, provide a PDF copy of his PowerPoint presentation for distribution to all attendees post-event.

Room Layout Recommendations:

- Keynotes: As desired by event organizers
- Workshops and breakout sessions:
 - Smaller audiences: U-shape arrangement or round tables;
 - Larger audiences: Round tables preferred;
 - All audiences: Theater seating can work but is the least preferred setup.

Additional Requests:

- With workshops and breakout sessions a white board or large Easel Pads are requested;
- Any video recording of Cujo's speaking must be coordinated and agreed to in writing in advance of the engagement.

Book signings:

- A table with books pre-stacked and readily available preferred.